

Hello Firewise Leaders,

The City of Orinda is here to make scheduling and managing your Firewise Chipper Day simpler - it's as easy as 1-2-3! This can be done by an individual or neighborhood.

1. Request a Chipper Day through the city by sending an email Micki Cronin at mcronin@cityoforinda.org with the following:

- The name of your Firewise neighborhood.
- The date or ideal week that you would like to host a Firewise Chipper Day event.
- The number of homes in your Firewise neighborhood.

You will receive an email with a scheduled Chipper Event day once your request has been approved and set up.

2. Each homeowner who wants to participate needs to register. This information is used to adequately staff the chipper as well as record hours worked, or dollars spent.

- Encourage residents to self-report their own/gardener's hours or dollars spent preparing for the chipper.
- The chipping crew will estimate and document the cubic yards collected from each home.
- The system will allow signups for 2-3 weeks in advance of the event.

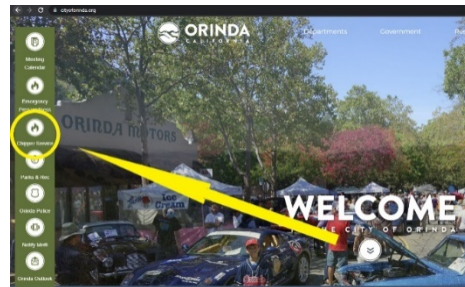
To register for the Chipper Service: Go to the City of Orinda's website, Click on Chipper Service (see image below) or share the link and/or QR code.

Link: <https://reserve.chipperday.com/Orinda>

QR code



image:



If someone needs to cancel a reservation, they do so through the same page. Under *“enter your address”*, there is a red *“Cancel Reservation”*, click on that link and follow the prompts.

3. The city can aggregate the hour worked, dollars spent, and cubic yards (reported by the chipper crew) and create a summary for you. Again, as a Firewise leader you can request the event and event information from the City of Orinda by sending an email to Micki Cronin. Use this information when it's time to renew your FirewiseUSA status! Happy chipping!