



City of Orinda Youth Summer Camp Discipline Policy

The City of Orinda aims to provide a safe and welcoming experience for all camp participants. In order to ensure the safety of all campers and staff, all City of Orinda camp participants are expected to adhere to the safety and behavioral guidelines outlined below. If any actions by a camper directly interferes with any guidelines, disciplinary measures will be taken based on the severity of the specific behavior.

Inappropriate Behavior

- **A:** Failure to follow instructor's program rules/leaving program area without direction to do so
- **B:** Non-compliant behavior/refusal to participate in camp
- **C:** Failure to respect materials or property of others/damage to materials or property of others
- **D:** Inappropriate language or expressions
- **E:** Inappropriate non-sexual physical contact (i.e., pushing, shoving, poking, tackling, grabbing, punching, slapping, hitting)
- **F:** Inappropriate touching, exposure, or sexual contact

Behavior Violation Levels & Disciplinary Actions

- **Level One - Minor:** Smaller or isolated issue that occurs once during camp – **A, B, C**
 - Camp staff or instructor will speak individually with camper
- **Level Two - Minor:** Smaller or isolated issue that occurs more than once during camp – **A, B, C**
 - Camper will be removed from camp activities for short period of time
 - Recreation Coordinator or Supervisor may be notified
 - Camp staff or instructor will notify parent/guardian of behavior after camp
- **Level Three - Major:** Larger or isolated issue that occurs once during camp – **D, E, F**
 - Camper will be removed from camp activities for extended period of time
 - Recreation Coordinator or Supervisor will be notified
 - Camp staff or instructor will notify parent/guardian of behavior after camp
 - Recreation Coordinator or Supervisor will follow up with parent/guardian after camp
- **Level Four - Major:** Larger or isolated issue that occurs more than once during camp – **D, E, F**
 - Camper will be removed from camp for the remainder of the day
 - Recreation Coordinator or Supervisor will have in-person meeting with parent/guardian regarding camper's status for remainder of camp
- **Level Five - Major:** Larger recurring issue throughout camp that cannot be resolved – **A, B, C, D, E, F**
 - Camper will be removed from camp for the remainder of the camp session
 - Recreation Coordinator or Supervisor will have in-person meeting with parent/guardian regarding camper's status for future camps/programs with City of Orinda
 - A credit or refund will not be processed for a camper who is removed for the remainder of a camp session due to repeated inappropriate behavior