



CITY OF ORINDA

Waste Management Plan Handout

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A project that meets **any** of the following thresholds must complete a Waste Management Plan (WMP) by demonstrating that at least 65% of the construction debris has been recycled:

- Residential additions/alterations that affect 1,000 square-feet or larger.
- Residential additions/alterations that have a project valuation of \$50,000 or greater.
- Residential additions/alterations that increase the building’s conditioned area, volume, or size.

If a project meets any of the waste management plan thresholds, at the time of Building Permit Application, the City of Orinda will place a “WMP Hold” on the permit. The WMP must be completed prior to final building permit inspection.

Recycling Receipts

All recycled construction debris must be taken to an approved recycling facility and a receipt of the recycled materials must be uploaded onto Green Halo (<http://orinda.wastetracking.com/>). Approved recycling facilities can be found on the Green Halo website. Each recycling receipt must clearly indicate recyclable material, such as C&D (Construction & Demolition), Asphalt - Roofing, Concrete, Green Waste, etc. MSW (Municipal Solid Waste) is trash and will not be counted toward the minimum 65% recycling requirement.

WASTE MANAGEMENT PLAN STEPS

1		Created	The applicant creates a new project on the Green Halo Systems website: http://orinda.wastetracking.com/
2		Submitted	The project is submitted for review.
3		Approved	Planning staff verifies and approves the submitted project.
4		Tickets Uploaded (1)	The applicant begins uploading recycling receipts. <u>All construction debris must be recycled at an approved facility.</u>
5		Submitted For Final	Once all recycling receipts have been uploaded, the project is submitted for final review.
6		Completed	Planning staff verify that all construction debris was recycled to an approved facility and that the 65% diversion rate has been met. The WMP hold on the permit is released.

FREQUENTLY ASKED QUESTIONS

What are the approved facilities?

A list of the approved facilities can be found on the Green Halo website. Log into your Green Halo account and use the “Recycler Search” tab to search for approved recycling facilities.

My project is a reroof. Do I need to do a Waste Management Plan?

Any reroof project that replaces 10 squares or more is subject to a Waste Management Plan due to the project affecting 1,000 square-feet or more.

Do reused material count toward my recycling requirement?

Yes! The City encourages reuse and deconstruction of materials. In order for reused or repurposed material to count, each entry must include: a description, photos, and weight of the reused materials. Reused materials should be inputted into Green Halo under “Salvaged for Reuse”.

What if I don't meet the minimum diversion requirement or don't bring the construction debris to an approved facility?

Staff can release the WMP hold on the permit, but a \$1,000 citation for non-compliance will be due.

Do you accept the physical tickets?

No, we do not accept physical recycling tickets. The Waste Management Plan must be completed electronically on the Green Halo website.

What if I'm having problems uploading tickets?

Contact the Green Halo Systems customer service line at 1(888)525-1301 for technical assistance.

Why hasn't my project been approved yet?

Staff will approve your Green Halo project once we have verified that your Building Permit Application has been approved. Your Green Halo project will usually be approved within 24-48 hours, but sometimes can take longer.

I've finished uploading my tickets, but why is my project still not completed and/or why is there still a hold on my permit?

Please make sure to click “submit for final” or Planning staff will not receive a notification that your Green Halo project is ready for final review. While we do our best to review all projects submitted for final within 24-48 hours, the review time can take up to one week.

When will the hold on my permit be released?

Once staff verifies that all construction debris has been brought to approved facilities, that the recycling tickets have been correctly inputted, and that the minimum 65% diversion rate has been met, we will approve your waste management plan and release the hold on the permit.

Why do you require a waste management plan?

Construction and Demolition (C&D) debris accounts for a significant portion of the waste going to landfills. The state requires a minimum 65% diversion of C&D debris from projects that exceed certain size or cost thresholds. §15.10 of the Orinda Municipal Code sets forth minimum waste diversion levels and documentation requirements. The code was last amended on March 6, 2018.