CITY OF ORINDA
CITIZENS’ INFRASTRUCTURE OVERSIGHT COMMISSION
MINUTES

January 8, 2020

A REGULAR MEETING OF THE CITIZENS’ INFRASTRUCTURE OVERSIGHT
COMMISSION (CIOC) WAS HELD ON THE ABOVE DATE IN THE SARGE
LITTLEHALE COMMUNITY ROOM, 22 ORINDA WAY, ORINDA, CALIFORNIA

A. CALL TO ORDER
Chair Hammon called the meeting to order at 6:30 p.m.

B. ROLL CALL
COMMISSIONERS: Walter Bell, Jerry Condon, Chris Decareau, Jud Hammon, Bill
Hurrell, Terry Murphy, Richard Nelson

City Staff: Paving Program Project Manager Farah Khorashadi

C. PLEDGE OF ALLEGIANCE – led by Commissioner Murphy

D. ADOPTION OF AGENDA
MOTION: By Commissioner Murphy, seconded by Commissioner Decareau, to adopt
the agenda. The motion carried by unanimous voice vote.

E. PUBLIC FORUM - None

F. CITIZENS’ INFRASTRUCTURE OVERSIGHT COMMISSION MEETING
MINUTES
Approval of CIOC Meeting Minutes of November 13, 2019

MOTION: By Commissioner Murphy, seconded by Commissioner Condon, to approve
the meeting minutes of November 13, 2019. The motion carried by unanimous voice vote.

G. REPORT – CITY COUNCIL ACTION ON THE 2019 ROAD AND DRAINAGE
REPAIRS PLAN
Chair Hammon stated that he had forwarded a link to the Commissioners to download the
Road and Drainage Report Plan, which also included the briefing package he had prepared
for the City Council presentation at the December 17, 2019, City Council meeting. The
Councilmembers offered positive comments regarding the Plan and approved Resolution
No. 65-19 adopting the Updated Road and Drainage Repairs Plan. The only concern
Chair Hammon noted was that, while the City Council understood the funding needs for
road maintenance and repairs, they may have not recognized the importance of the funding
required for drainage improvements.
Chair Hammon also reviewed an e-mail he sent to Director of Public Works and Engineering Services Larry Theis suggesting that either Director Theis or Senior Engineer Scott Christie give a mid-level briefing to the City Council on the details of the drainage report prepared by Senior Engineer Christie; the briefing should be accomplished in the near future so that the City Council can determine a funding plan of $30 million for drainage improvements, with $10 million in the next five years, and $20 million over the next ten year period.

Commissioner Nelson recommended that the Commissioners present different funding alternatives to the City Council with some concepts identifying benefits and risks; currently the initial focus of the City Council is to extend or possibly increase the Sales Tax, which would generate funding that could be used for other purposes as well as roads.

Commissioner Murphy noted that Councilmember Fay had discussed the idea of a City-wide GHAD Assessment, with funds that could be used for emergency repairs.

The Commissioners discussed different types of funding sources which could be considered for future maintenance of roads and drainage such as a Parcel Tax, Bond Measure, Sales Tax, and a Real Estate Transfer Tax.

Commissioner Nelson advised that Mayor Gee is exploring the possibility of changing Orinda into a Charter City, which would then allow the City to initiate a Real Estate Transfer Tax as a source of funding.

Chair Hammon stated that he sent an e-mail to Mayor Gee and Councilmember Fay on his own behalf that encouraged the City Council to look at different tax structures for property owners on private roads; for example, a Parcel Tax could be structured so those owning property on private roads would not pay the same rate as property owners on public roads.

H. STAFF UPDATES
Paving Program Project Manager reported on the following items:

- **Update – Public Information and Outreach** – Updates will be posted on Nextdoor and the Orinda Outlook
- **Update – 2019 Pavement Rehabilitation Project** – The contractor is adjusting utilities and completing miscellaneous work throughout the City; the work is behind schedule on adjustment of the utilities and monument preservation due to the release of a sub-contractor for financial reasons.
- **2020 Annual Pavement Rehabilitation** – The City Council awarded the Design Contract to Wilsey Ham Inc., on January 7, 2020; the kick-off meeting with utility companies is scheduled for January 9, 2019; the consultant will prepare plans for all streets that the CIOC reviewed and approved; all culverts under the roads will be inspected under this contract; the project will be advertised in May 2020.
K. **MATTERS INITIATED**
The Commissioners requested that updates on the status of the *Management Report on Infrastructure – Residential Roads* and the *Draft Management Report – Arterials and Collector Streets* be agendized for the next CIOC meeting.

Items for the next CIOC Agenda:
- Update – Status of *Draft Management Report – Arterial and Collectors Streets*

L. **ADJOURNMENT**
MOTION: By Commissioner Murphy, seconded by Commissioner Bell, to adjourn the CIOC meeting. The motion carried by unanimous voice vote.

The Citizens’ Infrastructure Oversight Commission meeting adjourned 7:25 p.m.

The next regularly scheduled meeting of the Citizens’ Infrastructure Oversight Commission will be 6:30 p.m., February 12, 2020, in the Sarge Littlehale Community Room, 22 Orinda Way, Orinda, California.