

**IMPORTANT NOTICE REGARDING THIS MEETING:** To protect our residents, officials, and staff, and in alignment with the Governor’s recent Executive Order N 29-20 in which certain teleconference requirements of the Brown Act have been suspended, including the requirement to provide a physical location for members of the public to participate in the meeting, this meeting will be held by Teleconference

<p><b>BY TELECONFERENCE VIA ZOOM MEETING</b></p>		<p>Meeting URL: <a href="https://tinycloud.com/j/9rs5kta">https://tinycloud.com/j/9rs5kta</a></p> <p>Meeting ID: 983 0808 9207</p> <p>Phone: +1(669) 900-9128</p>
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**TRAFFIC SAFETY ADVISORY COMMITTEE AGENDA**

**SPECIAL MEETING  
MONDAY, JANUARY 25, 2021  
7:00 P.M.**

**AGENDA AND STAFF REPORTS ARE ALSO AVAILABLE FOR PUBLIC REVIEW ON THE CITY’S WEBSITE AT [WWW.CITYOFORINDA.ORG](http://WWW.CITYOFORINDA.ORG). SELECT MEETING CALENDAR AND SCROLL DOWN TO TRAFFIC SAFETY ADVISORY COMMITTEE (TSAC) MEETING.**

For this meeting, there will be no physical location from which members of the public may observe the meeting. Instead:

- Members of the public are welcome to observe and address the TSAC telephonically, at the appropriate time for public comment during the meeting, following these instructions:  
To listen to the meeting on-line through your web browser: <https://tinycloud.com/j/9rs5kta>  
To listen to the meeting through the Zoom app on your personal device, open the Zoom app, enter the Zoom Meeting ID 983 0808 9207.  
To listen to the meeting on your telephone, dial +1(669) 900-9128 and at the prompt enter the Zoom Meeting ID 983 0808 9207, and press #.
- Please note that due to the remote nature of the meeting, the City of Orinda cannot guarantee that the network or its site will not experience technical interruptions. To ensure that the TSAC receives your comments, we strongly encourage you to submit your comments in writing in advance of the meeting by following instructions below.
- Members of the public are welcome to submit written comments via email to [kmccourt@cityoforinda.org](mailto:kmccourt@cityoforinda.org) by 2:00 pm on the day of the meeting. Those e-mails will be forwarded to the commissioners. They will be included in the meeting minutes and be made available upon request to Kevin McCourt at his email listed above.
- Comments may also be submitted by e-mail during the meeting up until the closure of public comment period on the relevant agenda item. These will be read into the record by staff at their normal cadence and will be limited to a maximum of 3 minutes. To be read into the record, e-mail must contain in the subject line “Public Forum – Not on the Agenda” or “Public Comment –Agenda Item #” with the relevant agenda item indicated.
- During the meeting, the Chair will call for public comment. If you wish to address the TSAC, please so indicate by using the “raise your hand” function at that time and the Chair will add you to the speaker list and call your name when it is your turn.

**A. Call to Order**

**B. Roll Call**

**C. Traffic Safety Advisory Committee (TSAC) Meeting Minutes**

December 21, 2020

**Recommendation:** Approval

**D. Public Forum**

The Public Forum provides an opportunity for members of the public to speak on any item within the jurisdiction of the Committee that does not appear on the agenda. A speaker has the option of addressing an item listed on the agenda if the speaker will not be present when that item is taken up. Public comment is generally limited to 3 minutes per speaker. If you would like to speak during the Public Forum, or on any item listed on the agenda, you are invited to submit a Speaker Card. The optional information you provide on the Speaker Card is made available for public inspection upon request and is subject to disclosure. You will be permitted to speak even if you decline to submit a Speaker Card.

**E. Discussion – Moraga Orinda Fire District (MOFD) – Off-set Speed Cushion Policy**

**F. Traffic Calming Updates and Actions**

1. Briefing from Police Chief - SLOW DOWN ORINDA/Traffic Citations Report
2. Traffic Calming Requests – No New Requests
3. Accessibility Issues

**G. Staff Report**

1. Update – Current Balance of Traffic Calming Improvements Program  
*FY 2021 expenditures \$2,258.00 to date; \$40,000 budget = remaining balance \$37,742.00*
2. Update - Hillcrest Drive (between Martha Road and Overhill Road) – Speed Cushion Installation and Radar Speed Sign Installation – School Route - (NAT Finalizing Traffic Calming Plan)
3. Postponed – Lost Valley Drive/Valley View Drive – Speed Cushions/Signage/Striping/Radar Feedback Request (IN PROGRESS) – School Route
4. Postponed – Sleepy Hollow Lane – Various Traffic Calming Measures (Neighborhood Involvement) – School Route
5. Update – Dalewood Drive – Speed Cushion Request (DRAFT PLAN)
6. Update – Northwood Drive – Speed Cushion Request (DRAFT PLAN)
7. Postponed – Underhill Road – Speed Cushion Request (ON HOLD)
8. Postponed – Davis Road – Speed Cushion Request (ON HOLD)

**H. Matters Initiated**

Consideration of matters a Committeemember wishes to initiate for placement on a future TSAC agenda.

**I. Adjournment**

I, Sheri Marie Smith, City Clerk, declare under penalty of perjury under the laws of the State of California that this agenda has been posted at least 72 hours in advance at the Orinda City Offices. Additional copies are available at the Orinda Library, the Orinda Community Center, and on the City's website at [www.cityoforinda.org](http://www.cityoforinda.org)

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Sheri Marie Smith, City Clerk

**CITY OF ORINDA  
TRAFFIC SAFETY ADVISORY COMMITTEE  
MINUTES**

December 21, 2020

A REGULAR MEETING OF THE TRAFFIC SAFETY ADVISORY COMMITTEE (TSAC) WAS HELD ON THE ABOVE DATE BY TELECONFERENCE VIA ZOOM MEETING.

**A. CALL TO ORDER**

Chair Bisesto called the meeting to order at 7:02 p.m.

Chair Bisesto explained the process for the teleconference meeting.

**B. ROLL CALL**

COMMITTEEMEMBERS: Laura Bisesto, Travis Blaschek-Miller (absent, excused), Stuart House, Mark Roberts, Steve Schnier

City Staff: Senior Engineer Sivakumar Natarajan; Assistant Engineer Kevin McCourt

**C. TRAFFIC SAFETY ADVISORY COMMITTEE MEETING MINUTES**

November 16, 2020

Committeemember Schnier noted that he would abstain from approving the minutes as he had been absent from the November meeting.

MOTION: By Committeemember Roberts, seconded by Committeemember House, to approve the TSAC Meeting Minutes of November 16, 2020. The motion carried by a voice vote of 3-0-1 (Schnier Abstain).

**D. PUBLIC FORUM - None**

**E. DISCUSSION – WALKING SCHOOL BUS**

Committeemember House advised that there was community interest in a *Walking School Bus* program for Orinda elementary schools as they reopen; this would help bridge the gap between the school and location of the child drop-off, as it will be moving further from the school entrance due to the pandemic; TSAC's involvement would be to support the program by contacting the school principals and parent clubs, potentially finding volunteers to run the program, and minor funding for visibility vests and handheld stop signs for chaperones.

Assistant Engineer McCourt stated that the TSAC funds are specifically for permanent street and road improvements and would likely not be able to be used to support the program.

Chair Bisesto agreed with contacting the school principals and parent clubs to gauge interest and asked the TSAC for a statement of support for a *Walking School Bus* program.

Orinda resident, Dana Wentworth, supported contacting the school principals, as they are responsible for the children from when they exit the traditional school bus to when they get back on the school bus; it is a question in what way the principals would be responsible with such a program and whether it would be feasible given the pedestrian infrastructure at each school; volunteers would need vests or Stop signs.

MOTION: By Chair Bisesto, seconded by Committeemember Roberts, to support a *Walking School Bus* program for Orinda elementary schools as children are expected to be returning to school in January with different drop-off times and locations further away from schools; and to encourage school Principals to implement a *Walking School Bus* to encourage safety and decrease vehicle traffic. The motion carried by unanimous voice vote.

Assistant Engineer McCourt will send out a letter in support of a *Walking School Bus* program to the Orinda Union School District on behalf of the TSAC.

**F. DISCUSSION – INTERSECTION STUDY – SOUTHWOOD DRIVE, TARA ROAD, DAVIS ROAD**

Assistant Engineer McCourt reminded the TSAC that this item had been continued from the previous meeting and had been originally forwarded by the City Council.

Chari Bisesto stated that there were no current comments and that this item can be removed from the agenda until it is brought forward again.

**G. TRAFFIC CALMING UPDATES AND ACTIONS**

1. Briefing from Police Chief - SLOW DOWN ORINDA/Traffic Citations Report  
No update
2. Traffic Calming Requests - No new requests
3. Accessibility Issues – None

**H. STAFF REPORT**

1. *Update – Current Balance of Traffic Calming Improvements Program*  
FY 2021 expenditures are \$2,258.00 to date; of the \$40,000 budget, the remaining balance is \$37,742.00.
2. *Update - Hillcrest Drive (between Martha Road and Overhill Road) – Speed Cushion Installation and Radar Speed Sign Installation – (NAT Finalizing Traffic Calming Plan)*  
Assistant Engineer McCourt advised that he had spoken to the new owner of the house directly in front of one of the proposed speed cushion locations, who requested time to consider the proposed installation.

3. *Lost Valley Drive/Valley View Drive - Signage/Striping/Radar Feedback Request (ON HOLD)*

Assistant Engineer McCourt advised that the Lost Valley Drive/Valley View Drive intersection study was completed and the traffic volumes and Stop sign warrants were not met; there was, however, an option to install a Yield sign on Don Gabriel Way; Director Theis has requested time to review the intersection.

Committeemember Roberts stated that he strongly supports an unwarranted Stop sign along with rumble strips which would be a valuable addition to the intersection; the survey was not completed when school was in session and it is important to increase the safety of this intersection especially with the Xenophon Therapeutic Riding Center located nearby.

Committeemember House supported some kind of improvement at this intersection and the TSAC should be proactive.

Chair Bisesto stated that a Yield sign would not solve the issue and agreed with Committeemember Roberts.

Donna Johnke, Orinda resident, encouraged the TSAC to move forward with the City Council on the request for a Stop sign; Valley View Drive needs a way to slow vehicles and she would like to speak to Director Theis when he reviews the site.

Barbie Starrett, Orinda resident, stated that neighbors and workers in the area are speeding and requested that Director Theis walk the area and see how fast vehicles are traveling.

Committeemember Schnier recommended waiting until Director Theis conducts his analysis.

4. *Postponed – Sleepy Hollow Lane – Various Traffic Calming Measures (ON HOLD)*

No update.

Dana Wentworth, Orinda resident, was encouraged by the TSAC's willingness to move the Traffic Calming Requests forward and would send neighborhood contact information to Assistant Engineer McCourt.

5. *Update - Dalewood Drive – Speed Cushion Request (NAT DRAFT PLAN)*

Assistant Engineer McCourt advised that there had been an additional two Neighborhood Action Team (NAT) meetings and another neighborhood meeting since the previous TSAC meeting; the location of one of the proposed cushions will likely change as a property owner directly in front of the location does not support the speed cushion placement.

Chris Anderson, Orinda resident, noted that there is agreement on three of the locations and hoped that another meeting will determine the final locations.

6. *Update - Northwood Drive – Speed Cushion Request (NAT DRAFT PLAN)*  
Assistant Engineer McCourt will be working with the NAT to have schedule a neighborhood meeting.
7. *Postponed – Underhill Road – Speed Cushion Request (ON HOLD)*  
No Update
8. *Postponed – Davis Road – Speed Cushion Request (ON HOLD)*  
No Update

**I. MATTERS INITIATED**

Committeemember Roberts noted that the January meeting will be his final meeting as his term is coming to an end.

Assistant Engineer McCourt advised that the regularly scheduled TSAC meeting for January would need to be cancelled as it falls on a holiday; he questioned whether the Committee wanted to schedule a Special Meeting for January.

The Committee determined that a Special Meeting will be held on January 25, 2020.

Items for the next TSAC agenda:

- Briefing from Police Chief - SLOW DOWN ORINDA/Traffic Citations Report
- Traffic Calming Requests
- Accessibility Issues
  - Updates
- Staff Report
  - Updates

**J. ADJOURNMENT**

MOTION: By Committeemember House, seconded by Chair Bisesto, to adjourn the meeting at 7:58 p.m. The motion carried by unanimous voice vote.

The next Special Meeting of the Traffic Safety Advisory Committee will be 7:00 p.m., January 25, 2021, by Teleconference via ZOOM meeting.

Prepared by: K. McCourt



44625	False Tabs			
<b><u>DRIVERS LICENSE</u></b>				
12500(a)	Unlicensed driver	3		Camino Pablo/ Santa Maria Camino Pablo / Miner Rd Moraga Way / Camino Encinas
12951(a)	CDL not in possession			
14601.1(a)	Driving w/lic. Sus/revoked	1		Moraga Way / Camino Encinas
14601.3(a)	Habitual off			
14603	Disobey restriction on DL			
2159	Change of address			
<b><u>SPECIAL ANTI-THEFT LAWS</u></b>				
16028(a)	No evidence of insurance	3		Camino Pablo/ Santa Maria Moraga Way / Camino Encinas Hwy 4 WB / Los Medanos
<b><u>TRAFFIC SIGNS</u></b>				
21453(a)	Red signal or arrow	1		Camino Pablo / Brookwood
21461(a)	Failure to obey sign or signal			



<b><u>TURNING, STOPPING, &amp; TURN SIGNALS</u></b>				
21460 (a)	Driving over double yellow line			
22100 (b)	Improper left turn at intersection			
22101(b)	Markings or signs for turning			
22102	U turn in business district			
22103	U turn in business district			
22106	Unsafe backing			
22107	Turning W/O due caution or signal			
<b><u>SPEED LAWS</u></b>				
22349	Max speed limit (65)	1		Hwy 4 WB / Los Medanos
22350	Basic speed law			
22400	Min Speed - impeding flow			
23109(a)	Speed contest			
<b><u>SPECIAL STOPS REQUIRED</u></b>				
22450	Stop at stop sign			



21950(a)	Yield to a pedestrian			
21209	Drive in bike lane			
<b><u>DRIVING ON RIGHT SIDE</u></b>				
21651 (b)	Driving over or across barrier			
21658(a)	Changing lanes without due caution			
21750	Overtaking on left			
<b><u>EQUIPMENT OF VEHICLES</u></b>				
24002	Unsafe Vehicle			
24252 A	Inoperative brake light	1		Moraga Way / Camino Encinas
24400	Headlamps - Headlight out (I)			
24400©	Headlamps in the rain			
24409(a)	Low mean approaching oncoming car			
24409 (b)	Low beam following another vehicle			
24600	Taillamps			
24600(b)	Taillamps; two required (I)			
24601	License plate lamp			
24603(b)	Stoplamps; two required (I)			
24609 (b)	Failure to dim highbeams			
22515	Parking brake			

26101	Taped Tail Lights			
52016	Cover over lic plate			
26708	Tint			
26710	Defective Windshield / Rear Window			
27151	Modified Exhaust			
27315	Mandatory safety belts			
27400	Headset or earplugs in both ears (I)			
27803(a)	Motorcycle helmet			
<b>OTHER</b>				
21804(a)	Yield R/W Private Road or Alley			
22454©	Passing a school bus			
21806	Failure to Yield to emergency vehicle			
21755(a)	Unsafe passing on right			
21703	Follow too close			
21800(a)	Failure to yield			
21800(d)	Inoperable Signals			

**TOTAL**

**24**

**0**

LAST MONTH

31

0

## December 2020 Orinda Municiple Codes

OMC	INFRACTION DESCRIPTION	TICKETED	LOCATION OF INFRACTION
10.36.020	72 hr parking only		
10.36.030	Car for sale/advertize		
10.36.080	Vehicle outside marked space		
10.36.050	Parking Angle		
10.36.100	Obstructing mailbox		
10.40.040	Commercial loading zone		
10.44.030	Failure to obey no parking	6	67 Brookwood Rd 79 Court Vista Dr 10 El Toynol 36 Loma Vista Dr. 125 El Toyonal 325 El Toyonal
10.44.050	Parking in pass pick up zone		
10.44.050b	Parking within crosswalk		
10.44.050c	Parking within red zone		





## Annual Totals

<u>MONTH</u>	<u>CVC</u>	<u>OMC</u>	<u>WARNINGS</u>
January	91	62	0
February	74	87	0
March	41	37	0
April	0	3	0
May	1	3	0
June	0	0	0
July	6	1	0
August	20	5	0
September	44	3	0
October	93	5	0
November	31	3	0
December	24	6	0
	425	215	0

TOTAL TICKETS            640



<u>Officer</u>	<u># of Tickets</u> <u>CVC</u>
Brooks	1
Brown	5
Delgado	2
Hart	
Hughes	5
Lusarta	1
Mullins	1
O'Hara	
Paredes	
Scanlan	2

17

<u>Parking Enforcement</u>	<u># of</u> <u>Tickets</u> <u>OMC</u>
Rubalcava	
McCourt	4

4

This does not account for multiple violations on the same ticket

Some parking citations are recorded as CVC.