

**\*\*LOCATION OF MEETING \*\***

**SARGE LITTLEHALE  
COMMUNITY ROOM  
22 ORINDA WAY**



CITY OF ORINDA  
22 ORINDA WAY  
ORINDA, CA 94563  
(925) 253-4200

**TRAFFIC SAFETY ADVISORY COMMITTEE AGENDA**

**SPECIAL MEETING  
MONDAY, JANUARY 14, 2019  
7:00 P.M.**

**A. Call to Order**

**B. Roll Call**

**C. Traffic Safety Advisory Committee (TSAC) Meeting Minutes**

December 10, 2018

**Recommendation:** Approval

**D. Public Forum**

The Public Forum provides an opportunity for members of the public to speak on any item within the jurisdiction of the Committee that does not appear on the agenda. A speaker has the option of addressing an item listed on the agenda if the speaker will not be present when that item is taken up. Public comment is generally limited to 3 minutes per speaker. If you would like to speak during the Public Forum, or on any item listed on the agenda, you are invited to submit a Speaker Card. The optional information you provide on the Speaker Card is made available for public inspection upon request and is subject to disclosure. You will be permitted to speak even if you decline to submit a Speaker Card.

**E. Discussion – Transportation Development Act (TDA) Grant Application Candidates**

**F. Discussion – Bike Rodeo/Bicycle Safety Day**

**G. Traffic Calming Updates and Actions**

1. Briefing from Police Chief - SLOW DOWN ORINDA/Traffic Citations Report
2. Traffic Calming Requests
3. Accessibility Issues

**H. Staff Report**

1. Update – Current Balance of Traffic Calming Improvements Program  
*FY 2019 expenditures \$7,775.96 to date; \$40,000 budget = remaining balance \$32,224.04*
2. Update – Sundown Terrace Speed Cushion Installation
3. Update – Rheem Boulevard – Radar Speed Sign Installation
4. Update - Hillcrest Drive (between Martha Road and Overhill Road) – Speed Cushion Installation and Radar Speed Sign Installation
5. Postponed – Donald Drive – Signage and Speed Cushion Installation (ON HOLD)
6. Postponed – Rheem Boulevard at Zander Drive – 3-Way Stop Sign (ON HOLD)
7. Postponed – East Altarinda Road – Signage Request (ON HOLD)
8. Postponed – Northwood Drive – Speed Cushion Request (ON HOLD)
9. Postponed – Lost Valley Drive – Signage/Striping/Radar Feedback Request (ON HOLD)
10. Postponed– Underhill Road – Speed Cushion Request (ON HOLD)
11. Applicant Withdrawal- El Toyonal & Loma Vista Drive – Speed Cushion Request

**I. Matters Initiated**

Consideration of matters a Committeemember wishes to initiate for placement on a future TSAC agenda.

**J. Adjournment**

I, Sheri Marie Smith, City Clerk, declare under penalty of perjury under the laws of the State of California that this agenda has been posted at least 72 hours in advance at the Orinda City Offices. Additional copies are available at the Orinda Library, the Orinda Community Center, and on the City's website at [www.cityoforinda.org](http://www.cityoforinda.org)

Sheri Marie Smith, City Clerk

**~ Accessible Public Meetings ~**

The City of Orinda will provide special assistance for individuals with disabilities to participate in public meetings upon advance notice. If you need auxiliary hearing aid or sign language assistance at least two (2) working days advanced notice is necessary. Please contact the City Clerk's Office, 22 Orinda Way, Orinda, CA 94563 or 925.253.4220 or [ssmith@cityoforinda.org](mailto:ssmith@cityoforinda.org) with the following information: Name, mailing address, phone number and type of assistance requested.

**CITY OF ORINDA  
TRAFFIC SAFETY ADVISORY COMMITTEE  
MINUTES**

December 10, 2018

A REGULAR MEETING OF THE TRAFFIC SAFETY ADVISORY COMMITTEE (TSAC) WAS HELD ON THE ABOVE DATE IN THE SARGE LITTLEHALE COMMUNITY ROOM, 22 ORINDA WAY, ORINDA, CALIFORNIA.

**A. CALL TO ORDER**

Chair Bisesto called the meeting to order at 7:00 p.m.

**B. ROLL CALL**

COMMITTEEMEMBERS: Laura Bisesto, Ivo Gustetich (absent, excused), Greg Haet (absent, excused), Lary Hanshaw, David Libby, Mark Roberts, Steve Schnier

City Staff: Associate Engineer Scott Christie; Assistant Engineer Kevin McCourt

**C. TRAFFIC SAFETY ADVISORY COMMITTEE MEETING MINUTES**

November 19, 2018

Committeemember Libby and Committeemember Hanshaw noted that they would abstain from the motion as they had been absent from the November meeting.

MOTION: By Committeemember Roberts, seconded by Chair Bisesto, to approve the TSAC Meeting Minutes of November 19, 2018. The motion carried by voice vote of 3-0-2 (Libby and Hanshaw abstained).

**D. PUBLIC FORUM - None**

**E. DISCUSSION – TRANSPORTATION DEVELOPMENT ACT (TDA) GRANT APPLICATION CANDIDATES**

Assistant Engineer McCourt distributed copies of Orinda residents' NextDoor responses regarding the TSAC top ranked TDA Grant Application candidate, the Ivy Drive and Miner Road/Honey Hill Road Bicycle Route Project. He summarized the responses - two of the comments requested road widening, which he advised would be out of the project scope; one response from an avid bicyclist disclosed a much greater concern for the condition of the pavement on Miner Road rather than the installation of new signage and striping; (his specific pothole issues have since been addressed by Public Works); another response requested a bicycle trail with access to the Wilder neighborhood; and another resident requested a greater emphasis be placed on ADA projects as opposed to the bicycle route project.

Chair Bisesto asked whether the Ivy Drive and Miner Road/Honey Hill Road Project had been discussed by the City Council.

Assistant Engineer McCourt advised that the City Council had not yet discussed this project and clarified that staff is requesting that TSAC finalize a recommendation to the City Council.

Chair Bisesto summarized the list of candidate projects for the TDA grant; the TSAC had determined to combine the Ivy Drive Bicycle Route Project with the Miner Road/Honey Hill Road Bicycle Route Project and ranked it the highest; the Camino Pablo Walkway Rehabilitation Project was ranked second as the grant would likely not cover the majority of costs; tied for third was both the Moraga Way Pathway, from El Camino Moraga to Downtown Orinda, and the Orchard Road Bicycle and Pedestrian Signage Project. Chair Bisesto noted that she favored the Moraga Way Pathway Project as it would impact public safety to a greater degree.

Assistant Engineer McCourt advised that the TSAC had discussed potentially applying for a study for the Moraga Way Pathway Project, due to the complexities and high cost of such a pathway along Moraga Way; alternatively, an application for only a portion of the project could be submitted.

Committeemember Libby questioned whether the TDA grant required a cost estimate for projects and how the City could determine the dollar amount to request for the Moraga Way Pathway.

Associate Engineer Christie answered that the City would need to come up with a cost estimate for the TDA grant application, either for a study or just a section of the pathway; although it is acceptable to add another project to the candidate list, it is preferable to submit a project that is currently on a priority list. The Ivy Drive and Miner Road/Honey Hill Road Bicycle Route Projects were combined due to their similar nature, both including similar striping and signage; the TDA will sometimes narrow a project's scope to make it more competitive. The work plan for the Ivy Drive and Miner Road/Honey Hill Road Bicycle Route Project includes consultation with a Traffic Engineer to ensure effective placement of the traffic devices.

Committeemember Libby opined that the length of Ivy Drive was greater than the 1.2 miles as stated in the project description.

Associate Engineer Christie advised that staff will check the length of road for accuracy.

Chair Bisesto added that the construction of just a portion of the Moraga Way Pathway, from El Camino Moraga to Ivy Drive, would be a good start; the project was already brought to the City Council for Capital Improvement Plan (CIP) consideration but was denied; she stated that she would again request the Moraga Way Pathway be placed on the CIP.

Committeemember Libby asked whether bicyclists would be encouraged to ride in the center of the street and whether a study had been conducted for the appropriateness of Ivy Drive for the project. He noted that student drivers from Miramonte High School speed and

drive recklessly, especially when they leave school, which would impact safety for bicyclists and pedestrians.

Associate Engineer Christie replied that the intent of the signage is to share the road and that it is a reminder that the bicyclists can take the right-of-way regardless of signage; a speed survey was completed, but a formal traffic study has not been conducted; the Police Department has observed vehicle speeds consistent with the speed survey.

Committeemember Libby stated that because he works and lives on Ivy Drive, he sees high school students speeding and driving recklessly every day, mostly between 1:00 p.m. and 3:00 p.m. Police patrols are usually only apparent on Ivy Drive in the morning hours; he noted his tremendous concern that without a proper study showing Ivy Drive is a safe place to encourage bicyclists to ride in the middle of the road, the project may cause accidents and there is the potential issue of speeding high school students veering to miss bicyclists who are riding in the center of the road and hitting pedestrians; if a study is completed specifically on Ivy Drive stating that encouraging bicyclists would increase safety, he would support the project. There are existing bicycle lanes on Ivy Drive; the *Sharrow* markings would be in the center to encourage bicyclists to ride in the middle of the lane. He noted his support for the Camino Pablo Walkway Rehabilitation Project.

Associate Engineer Christie advised that shoulder striping is not a bicycle lane, as cars are allowed to park on Ivy Drive; designated bicycle lanes on Ivy Drive would require no parking on the shoulder. Staff will ensure that an engineering study will be conducted in order to determine the specific location and effectiveness of the striping and signage.

Committeemember Hanshaw, Committeemember Roberts, and Committeemember Schnier stated their support of the Ivy Drive and Miner Road/Honey Hill Road Bicycle Route Project.

Chair Bieseto added that the Ivy Drive and Miner Road/Honey Hill Road Bicycle Route Project could possibly be considered a *Safe Route to School* which is why it is rated so high.

Committeemember Roberts favored the Orchard Road Bicycle Route and Pedestrian Signage Project because it would address both pedestrian and bicycle safety.

Committeemember Hanshaw stated that because the Ivy Drive and Miner Road/Honey Hill Road Bicycle Route Project affects two schools and a traffic study would be conducted, he would be in favor of the project; the Orchard Road Bicycle Route and Pedestrian Signage Project parallels Moraga Way which has a bicycle lane and would therefore not get as much use.

Chair Bisesto stated she would support the Ivy Drive and Miner Road/Honey Hill Road Bicycle Route Project because of the potential increase to safety for school access and the higher likelihood for receiving grant funding, although Committeemember Libby's concerns were understood.

Committeemember Schnier understood the arguments for and against and will support the Ivy Drive and Miner Road/Honey Hill Road Bicycle Route project; Ivy Drive does not seem unique in its features and a study may not be required.

Committeemember Libby stated that he will recuse himself as he intends to join other residents in contesting the project.

MOTION: By Committeemember Schnier, seconded by Committeemember Hanshaw, to recommend to the City Council the Ivy Drive and Miner Road/Honey Hill Road Bicycle Route Project for the FY 2019 TDA Grant Application. The motion carried by a voice vote of 4-0-1 (Libby recused)

**F. DISCUSSION – BIKE RODEO/BICYCLE SAFETY DAY**

Chair Bisesto reported that she had received additional results from the Bike Rodeo/Bicycle Safety Day survey; 17 residents responded that they primarily preferred the event to take place on a Saturday in the Spring; all participants would bring their own bicycles; ages of the participants varied, with most between the ages of five and seven years old; all feedback was positive. Bike East Bay advised that the workshop would last three hours; there would be four instructors and games, skill building, and a neighborhood ride would be included; parents and their children would attend together and bring their own bicycles and helmets; healthy snacks and low cost incentives are provided; instruction could be provided in multiple languages; a minimum of 25 attendants and a parking lot or asphalt black top the size of a basketball court would be required; the cost is \$3,750 , with a breakdown of \$1,925 for personnel, \$1,540 for four instructors, and \$285 for all other items; the available dates are March 9, April 6, May 11, May 25 (Memorial Day weekend), and June 1. The TSAC would need to make a motion to apply for the Bike Rodeo and allocate \$3,750 of the TSAC budget for the event.

Associate Engineer Christie stated that the Contra Costa County Health Services Division has a large bicycle program; staff can look into obtaining some free material for giveaways to the participants.

Committeemember Libby added that the Bay Area Air Quality Management District (BAAQMD) likely has giveaways as well.

Committeemember Hanshaw asked if there were any other agencies that operate bike rodeos.

Committeemember Libby advised the Metropolitan Transportation Commission (MTC) does so.

Chair Bisesto stated that Bike East Bay has done bike rodeos in other places including the City of Lafayette.

Committeemember Libby added that he has two children who have participated in a bike rodeo and they are generally well attended and fun.

MOTION: By Chair Bisesto, seconded by Committeemember Libby, to forward a recommendation to the City Council to approve the allocation of \$3,750 from the TSAC budget to hold a Bike Rodeo/Bicycle Safety Day on May 11, 2019. The motion carried by unanimous voice vote.

**G. TRAFFIC CALMING UPDATES AND ACTIONS**

1. Briefing from Police Chief – SLOW DOWN ORINDA/Traffic Citations Report - None
2. Traffic Calming Requests  
*El Toyonal and Loma Vista Drive – Speed Cushion Installation – Recommend (ON HOLD)*  
Assistant Engineer McCourt stated that a Traffic Calming Request was submitted by Orinda resident Don Monaco, for potential various traffic calming measures at Loma Vista Drive and El Toyonal; Mr. Monaco had previously stated that the Stop sign at this location gives drivers a false sense of security as many ignore the existing signage.
3. Accessibility Issues  
Assistant Engineer McCourt stated that staff is currently reviewing ramps on an ADA/Sidewalk Inspection list and will bring a list of four potential locations that require improvement or installation for the TSAC to consider at the next meeting; the Orinda ADA Transition Plan guidelines for prioritizing ramp installation are:
  1. Locations heavily used by pedestrians
  2. Locations requested by citizens to meet mobility requirements.
  3. All street crossings without ramps.
  4. All locations where previously installed ramps no longer meet ADA guidelines.

**H. STAFF REPORT**

1. *Update – Current Balance of Traffic Calming Improvements Program*  
*FY 2019 expenditures \$5,992.30 to date; \$40,000 budget = remaining balance \$34,007.70*  
Assistant Engineer McCourt advised that the invoice for the Speed Cushions for Sundown Terrace was \$5,992.30 and has been paid.
2. *Update – Sundown Terrace Speed Cushion Installation*  
Assistant Engineer McCourt advised that the Public Works Department is coordinating with PG&E on installation of the fourth speed cushion, as there is a conflict with a main gas line.
3. *Update – Rheem Boulevard Traffic Calming Request*  
Assistant Engineer McCourt has been in contact with the Neighborhood Action Team (NAT); they are still interested in trying to find a suitable spot for the Radar Speed Sign.
4. *Update - Hillcrest Drive (between Martha Road and Overhill Road) – Speed Cushion Installation and Radar Speed Sign Installation*  
  
Assistant Engineer McCourt noted that staff will be reviewing the site next week.

Kirsten Slawson, Orinda resident, requested clarification on the next steps in the process; she also wanted to see if a reduction in the speed limit on Hillcrest Drive could be added to the Traffic Calming Request.

Assistant Engineer McCourt summarized the steps for the Orinda Neighborhood Traffic Management Program for Level 2 and Level 3 Traffic Calming Requests; it is not within the scope of the TSAC to reduce speed limits.

Committeemember Libby questioned whether the City installs temporary speed cushions so residents can test whether they want them installed in particular spots.

Assistant Engineer McCourt stated that staff typically marks the location at the site and distributes photographs of the cushions.

Ms. Slawson stated that there was an existing speed cushion nearby on Overhill Road that could be considered as an example.

5. *Donald Drive – Signage and Speed Cushion Installation (ON HOLD)*  
No update.
6. *Postponed – Rheem Boulevard at Zander Drive– 3-Way Stop Sign (ON HOLD)*  
No update.
7. *Postponed – East Altarinda Road– Signage (ON HOLD)*  
No update.
8. *Postponed – Northwood Drive – Speed Cushion Request (ON HOLD)*  
No update.
9. *Postponed – Lost Valley Drive – Signage/Striping/Radar Feedback Request (ON HOLD)*  
No update.
10. *Postponed – Underhill Road – Speed Cushion Request (ON HOLD)*  
No update.

**I. DISCUSSION – RESCHEDULE JANURARY AND FEBRUARY TSAC MEETINGS DUE TO HOLIDAYS**

Assistant Engineer McCourt stated that staff recommends rescheduling the January 21<sup>st</sup> TSAC meeting to January 14<sup>th</sup> and the February 18<sup>th</sup> TSAC meeting to February 11<sup>th</sup> as the regularly scheduled meetings fall on holidays.

Committeemembers concurred with rescheduling the January and February TSAC meetings.

**J. MATTERS INITIATED**

Committeemember Libby asked staff for clarification on why there is only one crosswalk on Ivy Drive crossing Moraga Way; the high school students cross where a crosswalk is not marked.

Associate Engineer Christie stated that staff will research the crosswalk markings.

**K. ADJOURNMENT**

**MOTION:** By Committeemember Hanshaw, seconded by Committeemember Roberts, to adjourn the meeting at 7:53 p.m. The motion carried by unanimous voice vote.

The next Special Meeting of the Traffic Safety Advisory Committee will be 7:00 p.m., January 14, 2019, in the Sarge Littlehale Community Room, 22 Orinda Way, Orinda, California.

Prepared by: K. McCourt