



**NOTICE OF OPPORTUNITY TO SERVE  
ON A CITY OF ORINDA  
COMMISSION OR COMMITTEE**

**Extended Deadline to Apply to Tuesday, January 16, 2018**

The City of Orinda is seeking applications from *resident volunteers* to serve on the City's:

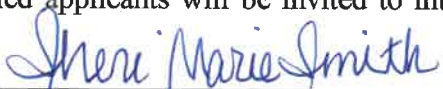
- Planning Commission (2)**
- Parks & Recreation Commission (3)**
- Citizens' Infrastructure Oversight Commission (3)**
- Finance Advisory Committee (3)**
- Historical Landmarks Committee (1)**
- Traffic Safety Advisory Committee (4)**
- Art in Public Places Committee (1)**
- Public Works Aesthetic Review Committee (3)**

The City of Orinda is also seeking applications from *resident volunteers* to serve as the City's Liaison to the following local agencies:

- Contra Costa Mosquito and Vector Control District Trustee (1)**
- County Connection Citizens Advisory Committee (1)**
- Contra Costa Advisory Council on Aging (1)**

Effective February 2018, there will be vacancies on the Planning Commission, Parks and Recreation Commission, Citizens' Infrastructure Oversight Commission, Finance Advisory Committee, Historical Landmarks Committee, Traffic Safety Advisory Committee, Public Works Aesthetic Review Committee and Art in Public Places Committee. Also effective February 2018, there will be term expirations on the County Mosquito and Vector Control District, County Connection Citizens Advisory Committee, and County Advisory Council on Aging.

Statement of Interest forms are available from the Orinda City Clerk's Office, 22 Orinda Way, Orinda, CA 94563. If you have any specific questions regarding the recruitment, please contact Sheri Marie Smith, City Clerk at 925-253-4221 or [ssmith@cityoforinda.org](mailto:ssmith@cityoforinda.org). Application forms may also be downloaded from the City's website at [www.cityoforinda.org](http://www.cityoforinda.org). Completed Statement of Interest forms should be submitted to the City Clerk's Office by Tuesday, **January 16, 2018 at 5:00pm**. Qualified applicants will be invited to interview before the City Council.

  
Sheri Marie Smith, City Clerk



**Statement of Interest**  
To serve in a Volunteer Capacity  
For the City of Orinda

**RETURN FORM TO:**  
CITY CLERK  
22 Orinda Way  
Orinda, CA 94563  
(925) 253-4221

**Please Note:** *This application for appointment is a Public Document subject to the State of California Public Records Act and will be open to the public for inspection and reproduction. If you wish, you may submit a resume or additional documentation; but such documents should supplement, not substitute for, the completion of this application.*

I am interested in serving on the \_\_\_\_\_

Name: \_\_\_\_\_

Education: \_\_\_\_\_

Past and Present Business Experience: \_\_\_\_\_

Number of Years an Orinda Resident: \_\_\_\_\_

List Present Volunteer Activities: \_\_\_\_\_

List Previous Orinda Activities: \_\_\_\_\_

List any Additional Relevant Experience: \_\_\_\_\_

Please write a brief statement indicating why you are interested in serving in this capacity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Home Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Work Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature

**Government Code Section 87200 requires that certain government officials must file a Statement of Economic Interests (Form 700). Commissioners will be required to file statements of economic interests.**

## **City of Orinda Commission/Committee Descriptions**

The seven-member Art in Public Places Committee (APPC) meets on the third Monday of the month at 3:30p.m. in the May Room of the Orinda Library at 26 Orinda Way. The APPC is advisory to the City Council whereby the committee is charged with advancing the vision of art and culture in the City. The mission of APPC is to recognize artists as cultural resources and to bring the works of artists into the community, broadening public awareness, understanding and enjoyment of the visual arts.

The seven-member Citizens Infrastructure Oversight Commission (CIOC) meets on the second Wednesday of the month at 6:30pm in the Community Room at City Hall, 22 Orinda Way. The CIOC is an advisory body to the City Council on matters relating to the City's streets, drainage and bridges. This Commission's primary task is to review the condition of the street system and make an annual recommendation to the City Council of which streets are to be repaired/reconstructed each year.

The five-member Finance Advisory Committee meets on the fourth Wednesday of the month at 6:00 p.m. in the Community Room at City Hall, 22 Orinda Way. The Finance Advisory Committee is an advisory body to the City Council on matters relating to finance including budget process and review, examination of financial reports and related financial matters.

The five-member Historic Landmarks Committee meets on the fourth Tuesday of each month at 3:00 p.m. in the Orinda Library, Garden Room, 28 Orinda Way. The Historic Landmarks Committee is an advisory body to the City Council and may establish a list of proposed historic landmarks for recommendation to the Planning Commission; disseminate information to the public concerning preservation and enhancement of historic landmarks; encourage and advise property owners of proposed or designated historic landmarks about the preservation and enhancement of the landmark; and recommend to the Planning Commission and City Council policies and regulations necessary to administer and enforce the historic landmark ordinance

The seven-member Parks and Recreation Commission meets on the second Wednesday of the month at 7:00 p.m. at the Orinda Community Center. The Parks and Recreation Commission is an advisory body to the City Council on matters relating to parks and recreation programming, including acquisition, development and maintenance of parks, open space, trails recreation facilities and operation of recreation programs.

The seven-member Planning Commission meets on the second and fourth Tuesday of each month at 7:00 p.m. in the Orinda Library Auditorium. The

Planning Commission grants certain land use permits and makes recommendations to the City Council on policy matters relating to land use, development and long-range planning.

The five-member Public Works Aesthetic Review Committee (PWARC) meets on the third Monday of the month at 9:00 a.m. at the Orinda City Hall – Community Room. The Committee is an advisory body to the City Council on matters relating to the appearance, architecture, color, location and landscaping of public improvements on City property or within City road right-of-way.

The seven-member Traffic Safety Advisory Committee meets on the third Monday of the month at 7:00 p.m. at the Orinda City Hall – Community Room. The Committee is an advisory body to the City Council on matters relating to neighborhood and citywide traffic safety. This Committee is responsible for the Neighborhood Traffic Management Program.