

The Orinda Way



Roads Progress and Updated Plan

The City is pleased to announce that despite the wet winter rain and inclement conditions, the 2015 Residential Roads Paving Project is nearing completion. Next up, the City will go out to bid for the 2016 Residential Roads Paving Project, while also completing the Annual Paving Project for Collector roads. This year's annual Collector will pave sections of Ivy Drive between Fiesta Circle (north) and Moraga Way (south) plus Ivy Drive in front of Miramonte High School.

After much work by the Orinda's Citizen Infrastructure Oversight Commission (CIOC) and Director of Public Works and Engineering Services Chuck Swanson, the Commission recommended to the City Council that the Roads and Drainage Repairs Plan be updated to reflect a higher level of roads improvement. After public feedback and Council deliberation, the Plan was formally adopted by the Council to reflect the new standard. The updated standard will now be "No public road less than a Pavement Condition Index (PCI) of 50." A 50 rating is equivalent to a "Good" condition road.

In addition to the PCI 50 standard, the Council also re-defined the phases of the Road and Drainage Repairs Plan to reflect five phases. The City is currently in Phase 2 which is a result of voters approving Measure J, a \$20 million bond for road and drain improvements in 2014. Phase 1 is funded by the citizens' approved Measure L, which is a half (1/2) cent sales tax with a 10-year sunset approved in November 2012. If you are interested in reading the updated Roads and Drainage Repairs Plan, the document can be accessed on the City website or you can stop by City Hall to pick up a copy of the Plan.

The roads planned for completion in the Spring of 2016 are listed on page 3.

Paving Projects from Planning to Construction

To bring a paving project together requires the efforts of the City Council, Citizens' Infrastructure Oversight Commission (CIOC), City residents, City Staff, engineering consultants and finally the construction contractor. It is a process that involves many steps, reviews and a great deal of time. Paving projects begin with adoption of the City's Capital Improvement Plan (CIP) which is approved with the City's budget in June. Once the CIP is approved, the CIOC works with staff to prepare a recommended list of roads to repair based on the City's policies, criteria and available funding for selected roads.

A list of recommended roads is then submitted to the City Council for consideration. Upon approval, City staff advertises for engineering services to prepare construction drawings, specifications and bid documents. Once this step is completed, the City Council is asked to approve proceeding with advertising for bids and then awarding the construction contract to the lowest responsible bidder. At this point the project can be released for construction. The time from CIP approval to start of construction can easily take eight months, and include seven public City Council and CIOC meetings. This process complies with the State of California Public Works Contracting Code.

The box on the following page lists all the steps that it takes to bring a paving project from planning to construction.

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Steps Required for a Road Construction Project

Oversight: The **CIOC** meets one evening per month.
 The **City Council** meets two evenings per month.

City Staff	Prepare and recommend road selection list to the Citizens' Infrastructure Oversight Commission (CIOC) based on StreetSaver and City approved selection criteria.
CIOC	Review, adjust, and recommend final road selection list to City Council.
City Council	Review and approve road selection list. *
City Staff	Notify utilities and provide estimated start date for construction.
City Staff	Prepare Request for Proposals (RFP) for engineering services contract.
City Staff	Review proposals and recommend engineering services contract to City Council.
City Council	Review and approve engineering services contract award. *
Engineer	Prepare construction documents, project cost estimate, and construction bid package.
City Staff	Prepare RFP for construction management (CM) consulting services. *
City Staff	Review proposals and recommend CM consultant to City Council.
City Council	Review and approve CM consultant. *
City Staff	Engineer, CM consultant and City Staff Review and finalize the construction bid package for Council review.
City Council	Authorizes advertising for contractor bids. *
City Staff	Advertise for contractor bids.
City Staff	Receive and analyze bids and recommend contractor to City Council.
City Council	Approve contractor and contract amount. *
City Staff	Process contract for signature and review contractor's insurance documents.
City, Contractor, Construction Manager	Schedule pre-construction coordination meeting.
Contractor	Begin construction on first road.

* Each time the Council is asked for an approval they are given an updated project cost estimate. This estimate is refined with each subsequent approval.



Orinda Farmers' Market

The Market is Open Saturdays 9am to 1pm
 on Orinda Way near the Community Park

City Council will have a table at the Market
 every 1st Saturday of the month

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Roads planned for completion in the Spring of 2016

Road Name	Begin Location	End Location
	Annual Paving Program	
IVY DRIVE	FIESTA CIRCLE (NORTH)	MORAGA WAY (SOUTH)
	MEASURES L & J	
ALICE LANE	GOODFELLOW DRIVE	ZANDER DRIVE
ALTAMOUNT DRIVE	VALENCIA ROAD	MORAGA WAY
ALTAMOUNT DRIVE	LA CRESTA ROAD	VALENCIA ROAD
AMBER VALLEY DR.	DALEWOOD DR.	CUL-DE-SAC
BOBOLINK RD.	MANZANITA DR.	VISTA DEL MAR
CAMINO DEL DIABLO	EL TOYONAL	CHAPPARAL PLACE
CANDLESTICK RD.	KNICKERBOCKER LANE	CUL-DE-SAC
CHARLES HILL CR.	CHARLES HILL RD. (S)	CHARLES HILL RD. (N)
DESCANSO DRIVE	1000' N/IVY DRIVE	END
DONNA MARIA WAY	DOLORES WAY	RITA WAY
EL GAVILAN	LA ESPIRAL	END
GOODFELLOW DRIVE	GOODFELLOW COURT	CITY LIMITS
GREENWOOD COURT	CALVIN DRIVE	CUL-DE-SAC
HALL DRIVE	RHEEM BLVD.	900 S/RHEEM BLVD.
HALL DRIVE	900' S/RHEEM BLVD.	200'+/- S/EASTON COURT END
KEITH DRIVE	EVANS PLACE	DONALD DRIVE
LA CRESTA ROAD	DON GABRIEL WAY	PICO COURT
LA CRESTA ROAD	CARMEN COURT	WOODLAND ROAD
LOS ALTOS	CAMINO DON MIGUEL	BOBOLINK RD.
LOST VALLEY DRIVE	SNOW CT	CUL-DE-SAC
MORAGA VIA	VIRGINIA DRIVE	WOODCREST DRIVE (PVT)
MORAGA VIA	WOODCREST DRIVE	RUSTIC WAY
OAKWOOD RD.	ORCHARD RD.	CUL-DE-SAC
SALLY ANN RD.	GLORIETTA BLVD.	PARKWAY CT.
SINGINGWOOD LN.	AMBER VALLEY DR.	CUL-DE-SAC
VALLEY VIEW RD.	MINER RD.	CUL-DE-SAC
VIA FARALLON	MIRA LOMA	LA CUESTA
VIRGINIA DRIVE	GLORIETTA BLVD	MORAGA VIA
VISTA DEL MAR	DEL MAR COURT	PRIVATE ROAD
WHITEHALL DRIVE	MORAGA WAY	686' EMORAGA WAY

New Employees



We are pleased to announce **Drummond Buckley** has joined the City of Orinda as the new Planning Director.



In addition, **Kelli Capka** joined the City of Orinda as Associate Engineer in the Public Works and Engineering Services Department.

Orinda Action Day of Community Service April 23, 2016

Check-in time is 9:30am at the Orinda Library Plaza, 26 Orinda Way
For more information email orindafoundation@gmail.com or go to www.orindafoundation.org

Sign up for the City's weekly email newsletter, the Orinda Outlook

Visit www.cityoforinda.org under City News, click on *subscribe to the Orinda Outlook and /or email alerts* to get up to date information on City events and activities.

CHANGE IS GOOD!!!

The Parks and Recreation Department staff are constantly looking at ways to better serve the community. This year staff focused on revitalizing summer camp programming in order to help address the need for all-day summer camps and extended care. The newly created *Choose Your Own Adventure*, is a summer camp schedule that provides full-time care and programming from 7:00am to 6:00pm, Monday through Friday. The cost is \$330 for residents and \$380 for non-residents. Parents still have the option to register for half-day camps if they so choose. For parents that choose full-time care their child's schedule may look a little like this:

- AM Extended Care from 7:00am to 9:00am
- Jedi Training Camp from 9:00am to 12:00pm
- Lunch Bunch from 12:00pm to 1:00pm
- Art Camp from 1:00pm to 4:00pm
- PM Extended Care from 4:00pm to 6:00pm

For children that are registered for Extended Care (AM, PM and Lunch Bunch), City Day Camp staff are ready to supervise, pick-up, and drop-off throughout the day. Extended Care applies only to those camps located at the Orinda Community Center and Pine Grove Park. If parents are interested in Extended Care, they must register separately for each extended care option (AM, PM and Lunch Bunch) in order to participate in each program.

To capture this new, improved and innovative summer camp schedule, the Department produced a separate *Choose Your Own Adventure* camp guide designed to highlight this benefit and allow parents to view camps for all ages in a week-by-week matrix. In this easy-to-plan layout, parents search by week and then find the appropriate age to choose the adventure.



Excited about the change, Orinda's Director of Parks and Recreation Michelle Lacy expressed that "most of our popular and unique camps are half-day which eliminated many families from participating, so staff devised a program which will link two half-day camps with pre and post City staff supervision to create a full day option.

This is the first time that the City of Orinda specialty camps such as drama, Lego-engineering and tennis are a viable option for many families in Orinda. The *Choose Your Own Adventure* theme was created from the myriad of opportunities that happen at the Orinda Community Center every day during the summer and every child can truly create their own unique Camp Adventure.

We are hoping that Orinda families respond to the new opportunities, so we can begin a new tradition at the Orinda Community Center."

This is still the same great quality, creative, and fun programming parents have come to expect from the City presented at set, low price fees with care available from 7:00am to 6:00pm for the entire week.

For more information, call (925) 254-2445.

2016 City Council Commission Appointments

On February 20, 2016, the following appointments were made to Commissions and Committees:

Planning Commission

Brandyn Iverson
Willy Mautner
Joseph McGrath

Citizens Infrastructure Oversight Commission

Walter Bell
Robert Hubner
Terry Murphy

Parks & Recreation Commission

Mark Feldkamp
Arran Schulz

Finance Advisory Committee

Mercedes Baumbaugh

Public Works Aesthetic Review Committee

Cat Schmidt

Contra Costa Mosquito Vector District Trustee

Diane Wolcott

Art in Public Places Committee

Joy Bullen

Contra Costa County Advisory Council on Aging

Nina Clark

County Connection Citizens Advisory Committee

David Libby

got
potholes?

You can report neighborhood potholes online at www.cityoforinda.org.
You can also report a pothole by calling 253-4231.

For information on pothole repair or the City's pavement management program visit the City's website at: www.cityoforinda.org and click on **Roads & Infrastructure**.

CITY CENT\$

Orinda ended fiscal year 2015 (July 1, 2014 through June 30, 2015) on a very positive note, with General Fund operating revenues exceeding expenses by over \$816,000. The Council allocated this money to pay for slope stabilization projects and the General Plan update. The good news continued when Standard & Poor's gave the City a "AAA" rating. Many factors contribute to this:

Healthy Reserves – the City's General Fund reserve is over 50% of revenues.

Balanced Budget – it is the Council's policy to adopt a balanced budget each year and maintain a 5-year forecast to understand the long-term effects of today's budget decisions.

Pay-As-You-Go retirement – the City has a defined contribution retirement for its employees (no PERS) therefore, the City has no future pension liability.

Oversight – the City's financial activities are audited annually by an outside independent public accounting firm. The financial activity is summarized in the Comprehensive Annual Financial Report (CAFR). The City's CAFR has received the Government Finance Officers Association award for excellence in financial reporting.

This award is given to municipalities that prepare a CAFR that goes beyond meeting generally accepted accounting principles by providing transparency and full disclosure of all financial activities.

Level Staffing – the City's staffing levels have been fairly consistent for the past ten years - currently 14 sworn officers (contracted through Contra Costa County) and 36.85 full-time equivalent general employees.

Conservative Budgeting – the City has experienced strong property tax revenue growth in the past few years, but how long this will continue is a matter of debate. Slowdowns in the economy have occurred between 4 and 9 years in the past five decades. Acknowledging this, the City Council takes a conservative approach to budgeting.

Emphasis on Infrastructure – the Council has made improving the City's roads and drains a priority. Using sales tax revenue from Measure L (one-half cent sales tax approved by voters in 2012) and bond proceeds from Measure J (\$20 million bonds approved by voters in 2014) the City has begun road improvement projects throughout the City.

A summary of fiscal year 2015 financial activity can be found at www.cityoforinda.org

CITY COUNCIL

Victoria R. Smith, *Mayor*
Eve Phillips, *Vice Mayor*
Darlene Gee, *Council Member*
Dean Orr, *Council Member*
Amy Worth, *Council Member*

ADMINISTRATIVE STAFF

CITY MANAGER

Janet S. Keeter

CITY ATTORNEY

Osa Wolff

CITY CLERK

Michele Olsen

FINANCE

Susan Mahoney, Director

POLICE

Mark Nagel, Chief of Police

PARKS & RECREATION

Michelle Lacy, Director

PLANNING

Drummond Buckley, Director

PUBLIC WORKS & ENGINEERING SERVICES

Charles Swanson, Director

HUMAN RESOURCES

Pamela Foster, Manager

EDITOR OF THE ORINDA WAY

Tonya Gilmore

We would like to hear from you. Send
your comments or questions to
PublicInfo@CityOfOrinda.org
or call 253-4291

DIRECTORY

Administration **253-4220**

City Clerk **253-4221**

Parks & Recreation **254-2445**

Public Works & Engineering **253-4231**

Planning **253-4210**

Police Offices **254-6820**

Police Dispatch **284-5010**

City Hall is open Monday thru Friday
8:00am to 12pm & 1:00pm to 5:00pm.

For information about City services call
253-4200 during regular business hours
or visit www.cityoforinda.org.

Help us prevent Auto Burglaries



The Orinda Police Department is reaching out to the community to create awareness on the prevention of auto burglaries. As we all know, parked cars have the potential to be a target, but there are simple steps to thwart burglars. Here are some tips on how to avoid car break-ins:

- **Do not leave valuables in plain view including: GPS devices, laptops, cell phones, wallets, and purses.**
- **Do not leave windows or sunroof open or doors unlocked.**
- **Set the car alarm, and do not leave keys in the vehicle.**
- **Do not leave the garage door opener or items with personal information in plain view.**
- **Do not move valuable items to the trunk while in public view.**
- **Check your surroundings before entering and leaving your car.**

To help remind drivers, this new sign (*see below*) will be placed at various locations throughout the City as a reminder to keep property out of sight. In the event you see anyone looking through car windows or attempting to conceal themselves in between cars, please call the Orinda Police Department as soon as possible. By following the tips above and notifying the Police when you see something suspicious, auto burglaries can be prevented.



City of Orinda
22 Orinda Way
Orinda, CA 94563

PRESORTED STANDARD
U.S. POSTAGE

PAID

Orinda, CA
Permit # 129

ECRWSS

POSTAL CUSTOMER